

# East Launceston Primary School Parents and Friends Association Inc.

Minutes of the Special General Meeting held at East Launceston Primary School on the 21st of December 2016 for the purposes of voting on the Special Resolution.

Meeting opened at 2:00pm

## 1. **Present/Apologies:**

### a) **Present:**

Jess Downie (President), Sarah Foster (Vice-President), Ross Smith (Treasurer), Paul Vandenberg (Secretary), Angela Phyland (Executive), Claire Robertson (Executive), Leigh Anthony (Executive), Libby Glover (Executive), Evan Hughes (Independent Chair).

## 2. **Opening:**

The meeting was opened by Jess Downie, and the chair of the meeting was transferred to Evan Hughes. Evan stated that he met all the criteria of the independent chair. Evan stated that he had inspected the ballot box and was satisfied it was empty at the start of the meeting, and it was secured in his presence. Evan then provided the ballot papers to the members of the Executive.

Voting was then opened. Voting was closed at precisely 6:30pm. Evan then oversaw the counting of the votes, ensuring each vote had been marked by a member of the Executive, and that each vote had been marked correctly or appropriately with respect to an expression of voting intent.

Evan then informed the Secretary of the results of the vote, and that the Special Resolution had passed with a greater than three quarters majority.

## 3. **Closure:** Meeting closed at 7:05pm