

EAST LAUNCESTON PRIMARY SCHOOL PARENTS & FRIENDS ASSOCIATION Inc.

Notice is hereby given that a meeting of the ELPS Parents & Friends Association Inc. will be held at 7:00pm on **Wednesday, April 4, 2018** at East Launceston Primary School.

The meeting was opened at 7:02pm

AGENDA

1. Present/apologies.

- I. **Present:** Paul Vandenberg (President), Sarah Foster (Vice-President), Leigh Anthony (Secretary), Ross Smith (Executive), Lea Watson (Executive), Emmy Brient, Lucy Robbins, Sam Bucknell, Clare Mawdesley
- II. **Apologies:** Derek Le Marchant (Treasurer), Michael Lowe (Executive), Claire Robertson (Executive), Rosemary Brain.

2. Land Swap update.

Paul Vandenberg provided an update to the Land Swap. Paul reported that there was no further progress with this as the DoE were working on the appeal for the Kinder Hub appeal. Paul reported that he had received correspondence that day from Todd Williams from the DoE that:

The DoE have received formal confirmation that following mediation, an agreement between the parties has been accepted by RMPAT relating to the appeal on the Kinder Hub development application.

In summary the agreement includes the following items:

- The proposed carpark adjacent to the kindergarten be removed;
- Spectator seating at the basketball court adjacent to the kindergarten of a like size to the existing seating that will be removed by the construction be provided;
- Council to install signs to provide for a section of road in Oxford Street outside the school where parking will be restricted for the purpose of allowing school drop-offs;
- A children's playground to be constructed of the like size and having similar play equipment to the existing playground which will be removed by the construction works; and
- Provide reinforced safety fencing along Oxford Street boundary of the kindergarten to prevent cars from driving off the road in to the facility.

Paul reported that the Project Working Group (PWG) will meet as a priority to update the plans for the above items and to work on detailed documentation to proceed to tender as quickly as possible, noting that this will take several months.

3. Minutes of previous meetings.

Paul Vandenberg moved that the minutes of the previous meeting be accepted.
Seconded by Lea Watson. **CARRIED.**

4. Business arising from previous minutes.

- a. Paul Vandenberg to report to the meeting on the progress of the constitutional changes.

Paul reported that the constitutional changes had been sent to Executive members for comment, and some had been received. Paul to merge changes into current constitution and provide this to the next meeting.

- b. Working Bee to finish second Soccer Goals

The original working bee was cancelled due to the weather. The meeting decided to re-schedule the Working Bee for Sunday the 22/4/18 from 1pm to 4pm.

- c. Engage a sign writer to update the signs on the oval

No action on this item as yet.

- d. Building surveyor to be engaged to gather a list of building works that need to be completed urgently on the building. This has been approved by the Exec. The preference is that this be done over school holidays.

Ross Smith agreed to contact a building surveyor to obtain the list of items.

- e. Contractors to be sought to fix the retaining wall behind the Building. This is a public Liability risk. The preference is that this be done over school holidays.

No action on this item as yet.

Paul Vandenberg did ask the school if they could now remove the bunting and posts where the old Tasma Street steps were. Lucy Robbins agreed to do this.

- f. Derek organising some risk management and a yearly budget.

Derek Le Marchant was not present at the meeting, so this was presented. It was noted that Derek has been doing work on both a risk register and a budget.

- g. Cocktail Party

Paul reported that 43 tickets were sold for the cocktail party, and it was a great event. No figures yet for how much was raised. It was noted that there was interest

from attendees to form a Social Committee to assist with such events. Megs Culhane is going to follow up. The meeting expressed their thanks to Megs for organising the door and raffle prizes. It was also noted that maybe it should not be marketed as a 'Cocktail Party'. This may have been a barrier to ticket sales.

h. Removal of Trees from the Oval

Paul reported that the ELPS P&F has engaged an arborist to undertake maintenance work on some of the trees on the oval surrounds. The work will be carried out during the school holidays between the 16/4/2018 and 27/4/2018.

Paul stated that he had met with Tammie Gardner (neighbour) and Frank Rosol (arborist) on site on the 28/3/18. The tree in question that was wanting to be kept by the Gardner's was resting on their fence and could cause significant damage to their property if it fell over. A compromise was reached whereby the tree would be partially removed, and the remainder propped so that if it does fall, damage to their property would be minimised. New trees of the same type will be planted, and the propped tree removed when they have sufficiently grown.

It was asked whether the P&F should get an agreement with the Gardner's stating that the P&F would not be liable for damage caused to their property should the tree fall. No decision was made.

Lea Watson asked if the Gardner's were contributing to the cost of propping the tree. Paul responded that no, this was not raised, and that he was happy to wear the costs in the interest of being good neighbours.

Paul reported that residents surrounding the oval were letterboxed last week notifying them of the work, and that no comment or questions had been received as yet.

i. Air conditioners for classrooms

Lucy Robbins reported that a quote for the air conditioners had been accepted by the school and would be installed over the school holidays. The school will invoice the P&F for 50% of the total cost.

j. New Life Members Board

Sarah Foster indicated she is organising to go to the archives office in Hobart and review the archives to find the Life Members from previous meeting minutes.

5. Financial report.

Paul Vandenberg presented the Financial Report in Derek's absence. Paul moved that the Financial Report be accepted. Seconded by Ross Smith. **CARRIED.**

6. Correspondence.

- a. Email from Todd William on the 4/4/18 confirming the agreement between parties on the Kinder Hub development application appeal.
- b. Letter by Paul Vandenberg to residents on tree works to be conducted during the school holidays.

7. Business arising from correspondence.

As all correspondence was discussed in other items there was no further discussion.

8. Pavilion/Oval

- a. co-ordinator report - None supplied
- b. cleaning, maintenance. – Lucy Robbins discussed the plumbing issues with the urinal in the boy's toilets in the Pavilion. Lucy reported that a plumber had done some work but could not readily fix the substantial leak. Lucy had asked Paul what to do about it previously, and a decision was made to temporarily close the urinal. Paul asked how many toilets this leaves for use by boys in the Pavilion? There are only 2 toilets available for use. Ross Smith agreed to inspect the issue and report back to the Executive.

9. Clothing pool.

Leigh Anthony asked if there was a possibility of having the uniform colours changed to remove the predominance of White in the jumpers and shirts. Was told that this recommendation needed to come from the School Association. Leigh moved a motion that the School Association be asked if they could look into the current uniform colours to access if there was the possibility of removing the predominance of White from Jumpers and shirts. Moved : Leigh Anthony, Seconded : Sam - **CARRIED**

10. Fundraising.

Mother's Day Stall – Lea Watson to talk to Claire Robertson on this.

11. Requests for school funding.

There were no funding requests.

12. School report.

Emmy indicated that it had been a very busy term 1. There are a number of changes happening around classes next term to accommodate some maternity leave.

13. General business.

There were no items raised in General Business.

14. Closure. 8:22pm. Next Meeting Wednesday 2nd of May.