

EAST LAUNCESTON PRIMARY SCHOOL PARENTS AND FRIENDS ASSOCIATION INC.

Annual General Meeting

Minutes of meeting held on Wednesday, September 20, 2017.

Opening: Jess Downie Opened the Annual General Meeting of the ELPSP&F Association Inc. at 6.06pm.

Attendance: Jess Downie (President), Sarah Foster (Vice-President), Paul Vandenberg (Secretary), Derek Le Merchant (Acting Treasurer), Libby Glover (Executive), Leigh Anthony (Executive), Claire Robertson (Executive), Ross Smith, Michael Lowe, Lea Watson, Michael Douglas, Emmy Brient, Lucy Robbins, Caroline Davies, Rachel Brown, Julia Hoffner, Tam Gardner, Ross Somann-Crawford, Jacinta Ellis, Keith Ellis, Suzie Somann-Crawford

Apologies: Angela Phyland (Executive), Saskia van Heek, Alvaro Ascui, Krista Preece, Amanda Gutwein-Burke, Felicia Butler, Suzanne Terry, Clare Mawdesley, Rosemary Brain, Jodie Lowe

Minutes of the previous meeting: Paul Vandenberg called for a motion that the minutes of the 2016 Annual General Meeting on September 7th, 2016 and the continuation of the AGM on December 7th, 2016 be confirmed as a true and correct record. Seconded by Ross Somann-Crawford. **CARRIED.**

President report: Jess Downie presented the Presidents report (Attachment 1). Paul Vandenberg moved that the report be accepted. Seconded by Michael Douglas. **CARRIED.**

Treasurer report: Acting Treasurer Derek Le Merchant presented the annual audited financial statement (Attachments 2 and 3). Derek moved that the report be accepted. Seconded by Leigh Anthony. **CARRIED.**

Jess Downie stated her thanks to Ross Smith for his work as Treasurer.

Constitutional Changes:

Jess Downie outlined the proposed changes to the ELPSP&F Constitution. Jess stated that the changes would go to the Constitutional Committee, then to members for consultation. The changes will then be voted on in a Special Resolution at a Special General Meeting.

Jacinta Ellis asked if the changes can be made plain English.

Michael Lowe asked if changes needed to be made at an AGM. Jess stated that the constitution can be changed at AGM or Special General Meeting, and that the changes weren't ready for AGM.

Derek Le Merchant asked if the Code of Conduct be made as not an annexure to Constitution? Jess replied that the Constitution Committee will discuss the appropriate place for the Code of Conduct.

Election of office bearers: ELPS Principal Emmy Brient facilitated election of office bearers. Emmy thanked Jess for her contribution. Emmy declared all positions were now vacant and up for nomination.

President: Jess Downie did not re-nominate for President. Jess nominated Paul Vandenberg. Paul Vandenberg accepted the nomination. Seconded by Sarah Foster. Derek Le Merchant nominated

himself. A vote was conducted by show of hands. The results were Paul 12, Derek 5. Position accepted by **Paul Vandenberg**.

Treasurer: Ross Somann-Crawford nominated Derek Le Merchant. Nomination accepted by Derek. Seconded Michael Lowe. Position accepted by **Derek Le Merchant**.

Secretary: Claire Robertson nominated Leigh Anthony. Nomination accepted by Leigh. Seconded by Jess Downie. Position accepted by **Leigh Anthony**.

Vice-president: Jess Downie nominated Sarah Foster. Nomination accepted by Sarah. Seconded by Claire Robertson. Position accepted by **Sarah Foster**.

Election of general committee members: ELPS principal Emmy Brient facilitated election of general committee members.

Claire Robertson and **Libby Glover** renominated for general committee members.

Angela Phyland was not present, and had previously indicated she did not wish to re-nominate.

Michael Lowe nominated himself. Seconded by Jacinta Ellis.

Jess Downie nominated **Michael Douglas**. Seconded by Caroline Davies.

Leigh Anthony nominated **Ross Smith**. Seconded by Rachel Brown.

Claire Robertson nominated **Lea Watson**. Seconded by Lucy Robbins.

Jess Downie reminded the assembled membership that previous decisions taken by the Executive carried forward to the new Executive, specifically around the Land Swap Proposal.

Michael Lowe asked doesn't the new build change the ball game? Jess responded that no, the Executive were acting on previous decisions taken by members.

General business:

Paul Vandenberg informed the meeting that on the 5/1/2017 the notice of the passing of the Special Resolution that "*The Association authorises the ELPS P&F Executive to negotiate an exchange of land (of approximate equal area) with the Department of Education (DoE) as broadly set out in the 'land swap proposal'.*" was sent to the Tasmanian Commissioner of Corporate Affairs under the seal of the Association.

Closure: Jess Downie pronounced the meeting closed at 6:52pm