

Parents and Friends Inc.

EAST LAUNCESTON PRIMARY SCHOOL

Minutes of meeting held on Wednesday 2 March, 2016.

Meeting opened at 6pm.

Attendance: Sarah Foster, Claudine Ball, Jane Black, Clare Mawdesley, Vanessa Ross, Lucy Hyde, Julie Briggs, Emmy Brient, Michael Lowe, Leigh Anthony, Libby Glover, Angela Phyland, Ross Smith (by phone), Rachel Brown.

Apologies: Jess Downie, Tim Whiteley.

Minutes of the previous meeting: The chair (vice-president) Sarah Foster) called for a motion that the minutes of the previous meeting dated December 2, 2015 be confirmed as a true and correct record. Sarah Foster, Angela Phyland. CARRIED

Business arising from the previous minutes: Sarah said the new school marquee had arrived, had been used and was a hit. A broken pin has been replaced.

Autumn Fair, on April 2: Fair convenor Lucy Hyde raised a number of issues for discussion and decision. It was decided or noted that: full information will go in the school newsletter; parents and student leaders will sell tokens to pay for goods on the day so that fewer money floats are needed; Lucy and George donated a bike with each token buyer having a ticket.

Also decided: there will be a wine stall selling takeaway wine that has tasting; students will be given a hardcopy of fair details the day before the fair, the seven fair signs will be put up around the school district; Ross will arrange the electricity connections and the necessary licences; Lucy will book a security guard for the Friday night, and talk to the school business manager about that.

Also, Julie Briggs (assistant principal) is supervising the sushi making effort and will ensure the food safety details are met, Sarah is organising for 400 fair promotion notes to be put in letterboxes, Julie Briggs will liaise with Danny Gibson and the Launceston City Council about Facebook publicity, Lucy will contact radio stations and organise helpers for the Friday grounds set-up.

Financial report: to be presented next meeting.

Correspondence: A letter from the Scripture Union of Tasmania about camp funding was noted. An email from parent Jenny Creswell was also received. She is a Thermomix consultant and is proposing a Thermomix raffle. She will be asked to make a presentation to the next P&F meeting.

Oval and pavilion: Michael (secretary) said a meeting with builder Adam Park in December had identified problems with the oval deck project. The cost, at \$38,000, was more than expected, the suitability of the materials was questioned by a builder, multiple approvals are needed (previously the P&F had been told that no approvals were needed) the plans that the P&F paid for are incomplete and no-one involved in their preparation could provide the missing information. So the plan was shelved. Lucy said she had talked to Adam, who said the project seemed over-engineered. Cricket club: In response to a cricket club inquiry, it was confirmed that neither the school nor P&F would mark the pitch and oval, as requested by the club. But the club could do it. Also, the decision to dispose of an unauthorised plastic rubbish bin-scoreboard was confirmed. The club will be contacted to arrange an acceptable alternative. Michael was also authorised to buy a replacement metal bin, chain and lock. The old one was broken. Pavilion fridge: Fridge will remain in the kitchen

until after the fair, despite complaints that it was unhygienic. Replacing the pavilion cleaners will be investigated, along with the new people cleaning the fridge. Dogs on oval: The LCC will be asked to install a dog bag dispenser and include the oval on dog patrols.

Carols on Oxford, Christmas cakes: Libby said the event, held on December 14, could be promoted this year more as a family barbecue with carols on the side, as that was her experience. Emmy (school principal) said the event would in future have more of a carols focus as the school had a full-time music teacher and was investigating a new sound system. Plus the key music person was sick on the day of the carols last year. Leigh and Sarah said a problem at the carols was a lack of volunteers for the food cooking. It was suggested that more volunteers could be recruited beforehand, and each given just a short duty time. Ross (treasurer) estimated the carols raised \$1048. He estimated that the Christmas cake fundraiser made about \$5000.

Other fundraising, expenditure: Sarah said she was disappointed that there was no Easter buns fundraiser this year. It was suggested that the absence of a February meeting would have contributed. The P&F last met in December. Ross said that the school now had the two 3D printers that the P&F paid for.

School requests: School principal Emmy Brient thanked the P&F for the printers. She said students were using them to design and build components to help the school drones fly. She also said that a more formal request process was being designed. Requests for 2016 include financial help to buy two air conditioners for the kinder area. Also, the P&F will be asked to help pay for a year 6 trip on September 21-23 to Canberra. About 56 students were expected to go, and the funding was expected to be a third each from parents, school and P&F. The P&F contribution would be \$20,000-\$23,000. It would probably be an annual event. Sarah said the matter would be discussed by email. Julie Briggs said \$5000 would be appreciated for new home readers for the library and a new sign for Healthy Elpies was also needed.

School report: Emmy (school principal) said there was a bulge in prep numbers and another year 2 teacher had been added. The school now has three assistant principals, with Rachel Brown welcomed back as the third AP. Classes had been shifted around, due to space shortages. Teachers Briggs, French and Stratton are investigating a new humanities, arts and socials studies curriculum. Each year five student has their own portable electronic device. They are shifting from using the devices for playing to learning and communicating. The school has 26 classes with 618 students. Emmy suggested that the P&F could lock in a date for a cocktail party, as a good way for new parents to meet other parents. Julie said there would be more parent meetings to explain the curriculum. Emmy said the school's capital works master plan was moving ahead. The process was now up to the stage of costing plans. Potentially between \$3-\$10 million could be used to build six learning spaces and gym-assembly area. Some of this could be built on the oval. Emmy also said a new reporting system to parents is being introduced. She said some parents had said the existing reporting did not make sense. The new reports will be more visual and include work examples. They will be called a Celebration of Learning Visual Report. The reports will also provide information of how a child can move up the ratings, or 'rules of how to play the game'. Julie said the library was open from 8.15am, to allow for changing books and reading. A breakfast club was a possibility.

Meeting closed 8.20pm. Next meeting from 7pm on April 6.

