

Parents and Friends Inc.

EAST LAUNCESTON PRIMARY SCHOOL

Minutes of meeting held on August 3, 2016.

Meeting opened 8.44pm.

Attendance: Paul Heutt, Liz Mahnhken, Maria Mischis, Fiona Cuming, Jim Cuming, Lea Watson, Renae Stebbings, Angela Phyland, Clare Mawdesley, Paul Vandenberg, Sarah Foster, Michael Lowe, Ross Smith, Jess Downie, Rachel Brown, Emmy Brient.

Apologies: Libby Glover, Leigh Anthony, Clare Robertson, Tim Whiteley, Vanessa Ross.

Minutes of the previous meeting: Ross Smith called for a motion that the minutes of the previous meeting dated June 1, 2016 be confirmed as a true and correct record. Ross Smith, Paul Vandenberg. CARRIED

Business arising from the previous minutes: Secretary Michael Lowe said the plan for a barbecue on July 2 at the election polling station at the pavilion was changed. He said it was thought that there may have been a poor turnout, so the barbecue was changed to lunchtime at the school canteen on the last day of term two. Clare Mawdesley ran the barbecue and Michael congratulated her on a job well done. Michael said that because the Australian Electoral Commission had reduced the number of polling booths, and the pavilion booth was being kept, that it would probably be a good idea to run a barbecue at the next polling day.

Financial report: Treasurer Ross Smith presented a financial report for the month ending July 31. The report showed income received of \$2866.17. overheads of \$83.25, for a total balance of \$183,452.20. Moved Ross Smith, seconded Jess Downie, that the report be accepted. CARRIED The report is attached to the minutes. Moved by Ross Smith, seconded by Jess Downie, that auditors Powell Accounting be retained. CARRIED

ACTION ITEM: That Ross investigate accounting software.

Correspondence: fundraising letter from Scripture Union; information from Entertainment Publications of Australia about the entertainment books; letter from Department of Education asset planning manager Todd Williams about ELPS capital investment program (CIP) project; letter from Bass Labor MHA Michelle O'Byrne about Education Act changes that will affect school associations; letter from Powell Accounting with results of 2014-15 P&F accounts audit; letter from Australian Charities and Not-for-profits Commission with 2015 annual information statement; information from Tasmanian Association of State School Organisations on TASSO 2016 annual conference and AGM on August 27; letter from lawyer Ross Hart on P&F constitution, Associations and Incorporation Act and model rules; letter from Department of Justice on registration of amendment of rules.

Business arising from correspondence: The letters from Michelle O'Byrne and Todd Williams were discussed. Moved Ross Smith, seconded Jess Downie, that the vote on the land co-contribution be held on August 24, time to be confirmed. Also, that submitting P&F membership forms (needed to vote) will close at 5pm on August 17. CARRIED

ACTION ITEM: Lawyer Ross Hart be asked if a quorum of executive members must be present during entire voting period.

ACTION ITEM: Liz Mahnken to develop online membership form.

Pavilion-oval: Co-ordinator Meg Culhane reported through Michael that there were no major issues. Pavilion leaks were discussed. ACTION ITEM: Michael and Ross to get leaks fixed. Principal Emmy Brient said the work may be able to be done in association with a school contractor.

Clothing pool: Coordinator Sarah Foster said it was going well.

Fundraising: No requests, but a suggestion made at meeting to replace damaged basketball hoops. Also, cocktail party put on hold. No school report.

General business: Jess suggested that some P&F money be spent on ``something positive for the kids''. Paul Vandenberg said that P&F life members should be contacted so that they could fill out a membership form and be eligible for the land vote. The meeting also chose new life members. Moved Ross Smith, seconded Paul Vandenberg, that Dan O'Shea, Gina McKendrick, Peter Cameron and Randall Hodgson be made P&F life members. CARRIED

ACTION ITEM: That Michael write to them, to tell them that they have been made life members. Michael will also attempt to contact existing life members, so they can enrol and vote on the land matter.

Meeting closed 9.45pm. Next meeting: AGM from 6pm on September 7, to be followed by an ordinary meeting.